

APPENDIX 1

20 January 2020	5 March 2020	July 2020	September 2020	November 2020	January 2021	March 2021
Standing Items						
Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies	Administration Report - Membership Update - Auto-enrolment - Schedule / Admitted Bodies
	Governance Update Report (if required)	Governance Update Report (if required)	Governance Update Report (if required)	Governance Update Report (if required)	Governance Update Report (if required)	Governance Update Report (if required)
Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities	Work/Forward Plan and Training Opportunities
Risk Register Review / Update (Governance & Legal)	Risk Register Review / Update (Administration & Communication)	Risk Register Review / Update (Accounting & Investments)	Risk Register Review / Update (Funding/Liability)	Risk Register Review / Update (Governance & Legal)	Risk Register Review / Update (Administration & Communication)	Risk Register Review / Update (Accounting & Investments)
Quarterly Pension Fund Funding Position Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update	Quarterly Pension Fund Performance & Investment Update		Quarterly Pension Fund Performance & Investment Update
	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report	Quarterly LAPFF Engagement Report
Fund Administration and Governance						
Independent Advisor's LGPS Update	Review/update of d Pensions Administration Strategy Statement	Annual Pension Fund Accounts and Annual Report (including various statutory documents)		Investment Consultancy Services Procurement	Review/update of Fund Conflicts of Interest Policy (if necessary)	Review/update of Internal Disputes Resolution Policy and Pensions Administration Strategy Statement

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	Review/update of Fund Conflicts of Interest Policy (if necessary)	Actuarial Services Contract				
Investments						
Investment Strategy Review Initial Paper	Investment Strategy Review					
Funding and Valuation						
	External Audit for Pension Fund Accounts - Planning					
	2019 Valuation Final Sign off					
	Funding Strategy Statement Final Version Following Results of 2019 Valuation					
Training						
Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update	Training & Conferences Update
Custody Training & Good Governance Review (LGPS) Training	Investment Strategy - Mercer	Tbc	Tbc	Tbc	Tbc	Tbc

TRAINING PROGRAMME

APPENDIX 2

Date	Conference / Event	Training/Event Organiser	Cost	Location	Delegates Allowed
07-Feb-20	CIPFA Pensions Network Actuarial Summit	CIPFA	£295	London	N/A
https://www.cipfa.org/training/c/cpn-actuarial-summit-2020-20200207-london					
20-Feb-20	CIPFA Pensions Board Spring Seminar	CIPFA	£135	London	N/A
https://www.cipfa.org/training/l/lgps-members-spring-seminar-20200218					
23-24 Jan 20	Local Government Pension Scheme (LGPS) Governance Conferece	Local Government Association	£515 per delegate	York	N/A
https://www.local.gov.uk/events					
15-Jan-20	Local Authority Responsible Investment Seminar	DG publishing	Free	London	N/A
https://www.dgpublishing.com/responsible-investment-forum/about/					
06-Feb-20	LAPF Strategic Investment Forum	DG publishing	Free	London	N/A
https://www.dgpublishing.com/lapf-strategic-investment-forum-february/					
13-May-20	Pensions Expert DB Forum	FT	Free	London	N/A
https://live.ft.com/Events/Pensions-Expert-DB-Forum					
23-Jun-20	Pensions Expert LGPS Forum	FT	Free	London	N/A
Other Training Opportunities					
Date	Conference / Event	Training/Event Organiser	Cost		Delegates Allowed
https://trusteetoolkit.thepensionsregulator.gov.uk/?redirect=0	The Pension Regulator's Trustee Toolkit	The Pension Regulator	Free - Online		N/A
http://www.lgpsregs.org/	LGPS Regulation and Guidance	LGPS Regulation and Guidance	Free - Online		N/A
http://www.lgps2014.org/	LGPS Members Website	LGPS	Free - Online		N/A
www.local.gov.uk	Local Government Association (LGA) Website	LGA	Free - Online		N/A

Please contact Thomas Skeen, Head of Pensions, if you wish to attend any of these courses.

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APPENDIX 3

Pension Committee and Board member's Name	Public Sector Toolkit (Online)	Training Needs Analysis
Cllr Matthew White (Chair)	x	✓
Cllr John Bevan (Vice Chair)	✓	✓
Cllr Viv Ross	✓	✓
Cllr (Dr) James Chiriyankandath		
Cllr Paul Dennison	✓	✓
Cllr Noah Tucker		
Keith Brown	✓	✓
Ishmael Owarish	x	✓
Randy Plowright	x	✓

Link to the public sector toolkit:

<http://www.thepensionsregulator.gov.uk/public-service-schemes/learn-about-managing-public-service-schemes.aspx#s16691>